

Referee Pay Memo

To: All Coaches

Date: September 2008

From: PASO Board

RE: Referee Pay at the Fields Process

PASO will continue with the "Pay at the Field" policy for the 2008-2009 season in order to ensure that referees are paid in a timely manner. This is a standard process used by many associations.

On Wednesday, September 3rd, 2008, you will be able to pick up your check at 490 Cloud View Ct in Willow Ridge between the hours of 5pm and 7pm. Each Team Coach (or team representative) will receive **ONE** check totaling the amount they will be responsible for paying referees during the season.

The following describes the process to be followed:

- Each check is made out to the Bearer and marked with the appropriate team name. Each coach will be asked to sign a receipt for the amount received when the check is picked up. Coaches should cash-out or deposit the check.
- Prior to the game, each coach is to present his/her respective payment to the referee along with the corresponding game day team roster. Referees will not make change. **Both coaches are responsible for paying HALF of the middle Referee fee IN CASH at every game according to the following scale and break down:**

Age	Referee (R)	Each Team Pays
U5/U6	\$12	\$6
U7/U8	\$16	\$8

- Each referee is to receive the cash for the position being worked. No referee should receive more than their respective pay per game.
- If for any reason the coach does not issue a payment to a referee during the season and ends with extra cash, the coach is to return the money to PASO as soon as the season is over.

Exceptions:

Referees will be notified about make-up games that have been previously paid (Games ended prematurely due to lightning ..etc.) and will be paid directly by PASO. This does not mean that coaches are being given the option to refrain from paying the referees.

There may be times when additional referees are working the lines for U-8 games this season. You will not be responsible for their pay. The purpose for these referees is to provide them with training. The Referee Committee will pay these referees using a pay voucher.

Questions about the referee pay process can be directed to: George Bernard (www.prospersoccer.org)